

County of Jefferson

Office of the Purchasing Department
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Buyers
Karin Dorr
Amanda McCracken

Director
Mark Sachetti, CPPB

Senior Account Clerk
Avis Gilmore

Account Clerk
Mary Ann Shear

NOTICE OF AWARD

April 26, 2023

ATTN KELSEY ARMANI
OTIS ELEVATOR COMPANY
6731 COLLAMER ROAD SUITE 1
SYRACUSE NY 13057

BID # 23-12

NAME: ELEVATOR MAINTENANCE

CONTRACT AWARD: JEFFERSON COUNTY – BID PROPOSAL #2

CONTRACT PERIOD: May 1, 2023 – April 30, 2026 w/ optional 1-year extension

Dear Ms. Armani,

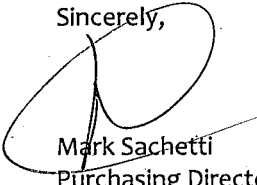
I am pleased to inform you that your bid submitted for the solicitation referenced has been accepted based on full compliance with the specifications, terms and conditions included in the bid.

The following documents are required before a Contract/Purchase Order is issued:

- ✓ Insurance Certificate - Commercial General Liability, Business Automobile Liability
- ✓ Proof of New York State Disability/Worker's Compensation
- ✓ Other: Please note that Jefferson County must be listed on your Insurance certificates as an additional insured as noted in the bid document under Insurance Requirements.

If you have any questions regarding this notice of award please call the Jefferson County Purchasing Department.

Sincerely,


Mark Sachetti
Purchasing Director
MS/am

C: Departments, Auditor, Bid File, Elevattitt